

**SHRI GURU RAM RAI UNIVERSITY  
PATHRI BAGH/PATEL NAGAR  
DEHRADUN**



**MINUTES OF MEETING  
OF  
SECOND MEETING OF IQAC (After reconstitution on 19 Dec 2020)  
HELD ON 13 DECEMBER, 2021 AT 11 AM**

**Venue : Seminar Hall, Patel Nagar Campus, SGRR University, Dehradun**

# SHRI GURU RAM RAI UNIVERSITY

(Estd. by Govt. of Uttarakhand, vide Shri Guru Ram Rain University Act No. 03 of July 2017

Recognized by UGC (u/s 2 (f) of UGC Act 1956)

**Patel Nagar/Pathri Bagh campus, Dehradun-248001, Uttarakhand**

**MINUTES OF MEETING**

**OF**

**IQAC, SGRR UNIVERSITY**

**HELD ON 13 DECEMBER 2021 AT 11 AM**

**AT**

**SEMINAR HALL, PATEL NAGAR CAMPUS, SGRR UNIVERSITY, DEHRADUN**

The Meeting was chaired by the Honourable Vice Chancellor. The following were present in the meeting.

1. Prof. (Dr.) U.S. Rawat, Honourable Vice Chancellor, Chairman
2. Prof. (Dr.) S.S. Rawat, Retd. Dean School of Education, HNBSGU, External Expert
3. Prof. (Dr.) P. Ohri (Representative of Prof. (Dr.) Yashbir Dewan, Dean, SMIH&HS), Member
4. Prof. (Dr.) Deepak Sahni, Registrar, Member
5. Prof. Amit Verma, Head of Department of Medicine, SMIH&HS, Member
6. Prof. (Dr.) Arun Kumar-Dean Research, Member
7. Prof. (Dr.) Alka N. Chaudhary-Dean, School of Pharmaceutical Sciences, Member
8. Prof. (Dr.) Parul Goyal, Dean, SCA&IT, Member
9. Dr. Deepak Som, Associate Professor, School of Agricultural Sciences, Member
10. Dr. Sagarika Dash, Associate Professor, School of Humanities and Social Sciences, Member
11. Dr. Soniya Gambhir, Associate Professor, School of Mgt & Commerce Studies, Member
12. Ms. Divya Verma, Research Scholar in Management, Member (student)
13. Prof. (Dr.) Malvika Kandpal, University Academic Coordinator, Special Invitee
14. Prof. (Dr.) Ram Laxmi, Dean, School of Nursing, Special Invitee
15. Prof. (Dr.) Kanchan Joshi, Dean Student welfare, Special invitee
16. Dr. Pankaj Chamoli, Associate Professor Physics Dept. SBAS, Special Invitee
17. Prof. Dwarika Prasad Maithani, Head, Chemistry Dept. SBAS, Special Invitee
18. Ms. Divya Chauhan, (Representative of Dean, School of Paramedical Sciences), Special Invitee
19. Shri Manoj Jakhmola, Chief Finance Officer, SMIH&HS, Member
20. Shri Naveen Ghai -Social Worker, 490 Khurbura, Dehradun, Member (Society)
21. Mr. Mohit Bhatt, IT Head, SGRR University, Special Invitee
22. Shri J. B. Purohit, Library I/c, Medical College, Special Invitee
23. Dr. Amita Saklani, Library I/c, Patel Nagar Campus, Special Invitee
24. Mrs. Deepa Rawat, Library I/c, Pathri Bagh Campus, Special Invitee
25. Dr. Meenakshi Bhatt, NSS Coordinator, SGRRU, Special Invitee
26. Prof. (Dr.) Kumud Saklani, Director IQAC & Member Secretary

The following members could not attend the meeting:

1. Prof. (Dr.) Sanjay Sharma, Controller of Examination, Member
2. Dr. Manira Dhasmana, Dean Alumni (Invitee member)
3. Shri Mukesh Chandra Raturi-Editor Ratnank, SGRR Education Mission, Member
4. Shri Sunil Uniyal-Industrialist, 223, Phase-2, Panditwari, Dehradun, Member (Industry)
5. Mr. Jitendra Kumar Saxena, Deputy HR, SMIH&HS, Coordinator

The meeting began with a formal welcome address by the Chairman, Prof. (Dr.) U.S. Rawat and in his opening remarks he expressed grief over the untimely demise of Gen Bipin Rawat, Chief of Defence staff and all other personnels who were on board. He said that the nation has lost a brave son of soil and requested all present to observe silence for two minutes in the memory and honour of General Rawat, his wife and 11 Armed forces Personnel. Thereafter, brief introduction was given by all the members present in the meeting which was followed by a brief address by the Chairman about the NEP 2020 wherein he informed the house that the University will be focusing on multidisciplinary

*Ka Saklani*  
*15/12/2021*

education with the integration of humanities and arts with science and technology in addition to quality research by research scholars at SGRR University and imparting of knowledge on vocational, professional, soft skills etc. The Chair informed the members that the Medical college deserves huge appreciation for their role during Covid pandemic period and congratulated SAS on receiving Best Higher Educational Institute in Agriculture-2021 award in 4<sup>th</sup> Himalayan Education Excellence award given by UCOST & Society for research in Science, Technology & Agriculture, Uttarakhand.

Thereafter, Director IQAC, Prof. Kumud Saklani presented agenda items for discussion and approval.

**Agenda point No. 1: To confirm the minutes of the meeting of the IQAC held on 8<sup>th</sup> Feb 2021**

The minutes of the meeting of the IQAC held on 8<sup>th</sup> Feb 2021 were placed before the house for confirmation and approval by the members. The same has been duly communicated to all the members on 15<sup>th</sup> March 2021. All the members agreed to and granted confirmation to the minutes.

**Resolution: Confirmed and approved.**

**Agenda point No. 2: To consider the Action Taken Report on the minutes of the meeting of the IQAC held on 8<sup>th</sup> Feb 2021**

The Action Taken Report on the first IQAC meeting held on 8<sup>th</sup> February 2021 was subjected to scrutiny before the house..

**Resolution: Confirmed and approved.**

**Agenda point No. 3: To consider and approve student feedback form and teacher curriculum feedback form of the University**

The student feedback form and teacher curriculum feedback form of the University were placed before the house for suggestions and consideration for approval.

**Resolution: It was resolved by all the members to implement the same.**

**Agenda point No. 4: To incorporate new value added courses in various departments/school in the even/odd semester and encourage students to register for the same.**

Prof. U. S. Rawat, the Vice Chancellor informed to all present that all Deans of respective Schools should incorporate new value added courses in the respective departments of the School and take needful steps for encouraging the students to register for the same.

**Resolution: It was resolved to approve the proposal.**

**Agenda point No. 5: To upgrade library facilities**

The Chairman suggested to the Library Incharge Pathri Bagh & Patel Nagar campus to take help from Library Incharge, Medical College for upgradation and digitization of library in both the campus of the University.

**Resolution: It was resolved by all the members that digitization of library with well equipped e-resources (e-journals/e-books/databases etc.) should be done on priority basis in Pathri Bagh and Patel Nagar campus of the University.**

**Agenda point No. 6: To incorporate more extension activities under the program of NSS, SGRR University**

Dr. Meenakshi Bhatt, NSS coordinator informed the house that awareness program/extension activities are being carried out regularly by the NSS students viz., HIV & TB awareness programmes, Blood donation camps, Swachchata Abhiyan etc. and documentation is also being done regularly. In this context the External Expert Prof. S.S. Rawat recommended that video clips should be made when conducting such programmes at community level and a proper caption should be given when conducting such programmes. In addition, Dr. Kumud Saklani informed the house that Geo Tag photographs should be taken when conducting any activities under SGRRU which is mandatory requirement as per guidelines of NAAC.

**Resolution- All the members resolved to approve the proposal.**

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15/12/2021

**Agenda point No.7: To encourage and motivate the faculties to get major and minor research projects from government, non government and other funding agencies**

Prof. (Dr.) U. S. Rawat, the Vice Chancellor raised concern and gave directions that all faculties involved in research should submit major/minor projects proposals to various funding agencies which has been informed to all time and again and is an essential parameter of Criterion 3 of SSR.

**Resolution: It was resolved to make continuous efforts in this regard.**

**Agenda point No. 8: To discuss on activities of incubation/innovation centre establishment in SGRR University**

With permission of Honourable Vice Chancellor, Dr. Pankaj Chamoli Associate Professor, Department of Physics at SBAS (Invitee member) and Prof. (Dr.) Dwarika Prasad Maithani HOD, Chemistry (Invitee member) informed the house about the importance of establishment of Incubation/Innovation centre at SGRR University. Prof. (Dr.) U. S. Rawat gave directions to Dr. Pankaj Chamoli to prepare a road map for establishment of such a centre under SGRR University clearly indicating the aims/objectives and importance of the centre in the near future.

**Resolution- Noted and agreed by all.**

**Agenda point No. 9: To decide and consider the incorporation of ERP system in SGRR University**

The need of incorporation of ERP system in SGRR University was emphasized by Mr. Mohit Bhatt, IT Head, SGRR University. He recommended that a committee should be constituted to coordinate the task. Prof. (Dr.) Deepak Sahni, Registrar, SGRR University, suggested that the Committee may be constituted in the presence of all members with the names of the committee member as suggested under the different sections of ERP system.

**Resolution: It was resolved by all to approve the agenda item and steps be taken towards implementation of the same so that the whole documentation process is automated.**

**Agenda point No. 10: To update the University Website regularly**

Prof. (Dr.) U. S. Rawat, the Vice Chancellor expressed concern and gave directions that University website should be updated regularly by IT/Website Committee constituted for the same. In addition, regular/updated information should be provided by all concerned for doing the needful. He emphasized that this is absolutely necessary in view of 12B /NAAC inspection of the University.

**Resolution: It was resolved by all members to approve the proposal to ensure transparency in the process of Assessment and Accreditation of the University.**

**Agenda Point No. 11: To introduce Best faculty Award, Best Researcher Award, Best Technical Staff Award and Best Administrative Staff Award**

The Honourable Chairman recommended that all the awards under different categories should be judged on performance. He gave directions that certain parameters should be set for each section and format to be prepared from the office of the Registrar.

**Resolution: Noted and agreed by all.**

**Agenda Point No. 12: To consider and approve Criteria wise team leaders and decide on a road map for NAAC & SSR Preparation & 12 B preparation**

Prof. (Dr.) Kumud Saklani, Director IQAC informed the house that a team of NAAC coordinators from each school has already been constituted but criteria wise team leaders are also required for preparation and compilation of SSR of SGRR University which is important in view of NAAC inspection of SGRR University in future. The names of criteria wise team leaders were placed before the house for confirmation and approval. On recommendations of the Chair, names of Dr. Amit Verma, Head of Department Medicine for Criterion 3 and Prof. (Dr.) R.K. Verma for Criterion 7 were also included.

**Resolution: All the members resolved to approve the proposal.**

*Kd Sahni  
15/12/2021*

**Agenda point No. 13: UGC Quality Mandate-Suggestive Academic Activities**

It was informed to the house that as per the guidelines issued by UGC (during the nationwide lockdown due to Covid-19) on adoption of UGC Quality mandate-Suggestive Academic Activities by Universities, the task groups of 5-10 faculties were formed for each activity and the activities shall continue under the respective team leaders of SGRR University.

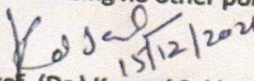
**Resolution: It was resolved to approve the agenda item.**

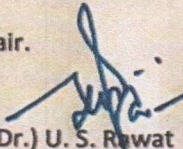
**Any other item with the permission of the Chair**

Honourable Vice Chancellor informed to all the members present that NAAC has incorporated NEP parameters/metrics in all types of manuals from 1<sup>st</sup> December, 2021 so in future all academic/research activities of SGRR University should be focused as per these parameters.

**Resolution: Noted and agreed by all.**

There being no other point, the meeting ended with a vote of thanks to the Chair.

  
15/12/2021  
Prof. (Dr.) Kumud Saklani  
Member Secretary

  
15/12/21  
Prof. (Dr.) U. S. Rawat  
Chairperson